

International Student Participation Agreement

Below are the regulations for all students in the program including those 18 years and older. Please read carefully and sign your name after you fully understand and agree to comply with these regulations.

1. Canadian Laws

- a. Students must abide by the laws of Canada.
- b. Students are not permitted to possess, purchase or drink alcoholic beverages.
- c. Students are not permitted to be in possession of false identification papers or cards.
- d. Students are not permitted to possess, purchase or use tobacco, e-cigarettes, vape or cannabis at any time while in the program. This includes vape/e-juice that does not contain tobacco.

2. Dangerous Activities

- a. Students are not permitted to drive any motor vehicle while participating in the program.
- b. Students are not permitted to participate in skydiving, hang-gliding, bungee jumping, parachute jumping, use firearms or any other dangerous activities.
- c. Students are not permitted to visit such places as pornographic shops, cannabis shops or drinking establishments including pubs, lounges and nightclubs where minors are not permitted.

3. Host Family responsibilities

- a. Students must show respect for their host family and act as a member of the family by following family rules and voluntarily helping with family chores.
- b. Students should not discuss their host family's private affairs with others (this includes posts on social media).
- c. Students cannot change host families and school at will.
- d. Students are required to disclose to the Homestay Coordinator any and all medications they are using or bringing to Canada within one week of arrival.
- e. Students must not bring improper, objectionable, unsuitable, inappropriate or illegal substances or materials into their host family's home and or to school.

4. Student responsibilities

- a. Students must follow school rules, attend school daily, complete all school assignments, must pass all classes, and maintain a passing grade.
- b. Students are not to engage in inappropriate sexual contact or sexual activity, including sexual contact or sexual activity with any member of their host family or any vulnerable person.
- c. Students must show respect for all adult RDPSD representatives and follow their instructions.
- d. Students must always be aware of their responsibility as international students and make a determined effort to represent their country in a positive manner.

5. Travel

- a. Students are not permitted to go on trips by themselves. A trip with the host family, a school group, or any other adult person may be allowed if proper approval from the Custodian and Program has been granted.

I understand all the rules above. Failure to abide by these rules may lead to my removal from the program without refund.

Signature of Student: _____ Date: _____

Signature of both Parent(s)/Guardian: _____ Date: _____

_____ Date: _____

DELEGATION OF POWER

RED DEER PUBLIC SCHOOL DIVISION
INTERNATIONAL SERVICES

CANADA
PROVINCE OF ALBERTA

IN THE MATTER OF:

**Delegation of Power and
Duties to a Child Custodian**

Student's Name:

as an International Student during a period of
studies in Canada.

DELEGATION

I delegate the powers and duties set out below to Brian Plastow, Director of International Education, Red Deer Public Schools, who is a permanent Canadian citizen and is 19 years of age and over.

A CUSTODIAN FOR MY CHILD

This delegation expires when revoked, replaced or when this child is removed from the care of the Custodian.

Powers and Duties

The Custodian in Canada will decide on Homestay placement and may appoint an alternate caregiver who will:

- Decide about daily routines. This authority includes providing behavioral control and discipline.
- Decide about recreational activities.
- Decide about cultural activities.
- Consent to ordinary medical or dental care. This authority includes inoculations, examinations, treatment for minor illnesses and injuries and other procedures that are performed routinely that do not require hospitalization, surgery or general anesthetic. **NOTE:** The caregiver has the authority to admit the child to hospital, but not to authorize any treatment or tests, except in accordance with the following clause:

Consent to emergency treatment or surgical procedures. This authority includes immediate measures necessary to preserve the child's life, health or physical well-being. The authority must be used only if contacting the parent(s) will delay treatment enough to endanger the child's life. After consent is given, the caregiver must advise the Red Deer Public School Division Homestay Coordinator as soon as possible.

- Consent to obtaining recreational licenses and permits. **THIS AUTHORITY DOES NOT INCLUDE A FIREARMS PERMIT OR DRIVER'S LICENSE.**

Date:

Signature of Natural Parent or Legal Guardian:

The personal information requested by Red Deer Public School Division (RDPSD) herein is being collected to coordinate the needs of both the international student and RDPSD in order to determine the best possible placement for the student. It is collected in accordance with the Freedom of Information and Protection of Privacy (FOIP) Act, the school Act and Regulations thereto, and is protected by the FOIP Act. If you have any questions about the collection of this information, please contact RDPSD Director of International Education, in Red Deer, Alberta, Canada at (403) 343-1405 or by email: internationalservices@rdpsd.ab.ca

4747 – 53 Street, Red Deer, Alberta, Canada T4N 5E6, Attention: Director, International Services
Tel: (403) 343-1405 or (403) 347-1171 Fax: (403) 347-8190 Email: Internationalservices@rdpsd.ab.ca
Website: www.rdpsd.ab.ca/internationalservices

Notice of Collection and Use of Personal Information under s.34 of the *Freedom of Information and Protection of Privacy Act (FOIP Act)*

Red Deer Public Schools (the District) collects personal information that relates directly to and is necessary for various operating programs and activities of the District; and to fulfill its mandate of providing students with an education program in accordance with its obligations under the *School Act* and its regulations. In addition to personal information provided on registration forms, the District may take recordings of students or student work at school or school related activities that form part of the educational program of the District. Such recordings include digital, photos, film, video, audio and emerging technologies.

The following are examples of ways in which personal information may be used by the District:

- Establish a student record and determine residency
- Determine program placement, determine eligibility and/or suitability for provincial or federal funding
- Provide information to the Minister of Education for research and statistical analysis
- Feature a student in the school calendar, newsletter, yearbook, or other school publication
- Recognize students and their creative works through display or performance at school
- Acknowledge students in class lists, honour rolls, graduation ceremonies
- Determine student eligibility or suitability for awards or scholarships, in the event that the District applies on the student's behalf
- Contact students or their parents or emergency contacts
- Verify absences
- Provide transportation services
- Provide identification cards
- Offer assistance to students encountering medical and/or emergency situations
- Provide video surveillance on school premises, as governed by Red Deer Public School District policy 6.02.09
- Provide District authorized satisfaction surveys
- Take individual, class, team or club photos for school purposes
- Take recordings of students engaged in classroom or other school activities
- Allow media or other organizations into schools, under the supervision of school personnel, to film classrooms and students, where students are not interviewed or identified by name or face.

Events that are open to the general public are considered public events, and the District cannot control or prevent the further distribution or use of photos, videos, images or other personal information obtained by those who attend.

This notice is provided to you for information only and is not an all-inclusive list. These activities contribute to a healthy and functioning school, and students' participation in these activities is viewed as an important component of their education. Written consent for your child to participate in these activities is not being requested. However, if you have concerns regarding the collection or use of such information, please contact the principal of the school that your child attends.

Questions or comments regarding the manner in which information is collected and used by the Red Deer Public School District may be addressed to the **FOIP Coordinator** at,

Red Deer Public School District No. 104
4747 - 53 St., Red Deer, AB, T4N 2E6 (403-343-1405)

Consent to Use and Disclose Personal Information

Name of Student _____
Last Name First Name Grade / Class

In accordance with the *FOIP Act* and the *Copyright Act*, the District requests consent for various purposes, as outlined below. Consent is voluntary and can be revoked at any time by notifying the Principal in writing. You will be provided with an opportunity to verify your consent annually. If you do not return this form it indicates refusal to consent. If you have concerns regarding these matters, please contact the Principal of the school your child attends.

A. Appearing on Websites

The District on occasion posts student personal information including full name, photographs, recordings and/or interviews on district and school websites. Your consent is requested to use your child's personal information for this purpose. Please note that in the context of ordinary internet use, student personal information may be copied, altered or moved by anyone who visits these websites; and if your consent is withdrawn, the District will remove the image and/or personal information from its website however it may be available on the internet indefinitely.

I consent to the above use of personal information:

YES ☐ NO ☐

B. Appearing in the Media

The District on occasion authorizes media and outside organizations to photograph, record and/or interview students while under its supervision. This means that a photograph, digital recording, or interview of a student with identification by full name and grade may be collected, used, reproduced and broadcast by media or outside organizations. Your consent is requested to use your child's personal information for this purpose.

I consent to the above use of personal information:

YES ☐ NO ☐

C. Displaying Creative Work

The District on occasion displays the creative work of students produced through school activities (e.g. art, dance, drama, compositions, wood or metal work, robotics, scientific experiments). This means that a photograph, digital recording, or actual presentation of the item with identification of the student by full name and grade may be collected, used and displayed at external exhibits at community sites, competitions, and reproduced in District promotional publications distributed outside of the District, **including websites**. Your consent is requested to use your child's personal information for this purpose. In addition, under the *Copyright Act*, your release is requested to grant permission to the District to record your child, display and/or reproduce his/her creative work.

I consent to the above use of personal information, and I grant permission to display his/her creative work:

YES ☐ NO ☐

SIGNATURE OF PARENT

PRINT NAME

DATE

OR, SIGNATURE OF STUDENT, IF 18 YEARS OF AGE OR INDEPENDENT



RED DEER PUBLIC SCHOOLS INTERNATIONAL STUDENT PROGRAM:
PLEASE READ CAREFULLY and return signed copy with legal agreement.

INTERNATIONAL STUDENT ACTIVITY PROGRAM

Consent of Parent or Guardian and Acknowledgement of Risk

The SUPERVISOR has completed this section for parental information. Parents are asked to read and consent to the information provided below.

A. Select either (i) or (ii)

- (i) ☒ The student will be given the opportunity to participate in the following program or activity
(or as attached) _____

- a) Location: Multiple Alberta destinations which may include: Red Deer -Red Deer Area, Calgary, Edmonton, Drumheller, Banff etc.
- b) Date: Various dates throughout the school year
- c) Supervisor in Charge: Brian Plastow, Lisa Loeppky, Kerry Cunningham

- (ii) ☒ The student will be given the opportunity to participate in the attached series of off-site activities, as part
of the International Student program.

Site Activities: West Edmonton Mall, Local Universities, Alberta Legislature, Ice Castles, Calgary Zoo, Heritage Park, Banff, Lake Louise, Canyon Ski Resort, Red Deer area Rodeo, Drumheller, Overnight camping, student dance, dodge-ball, bowling, swimming, skating, board games, horseback riding, hayrides, Haunted House and new activities that arise.

***See the attached list for activities, date, location, and supervisor in charge.**

B. Red Deer Public Schools will make every reasonable effort to ascertain that:

- The supervisors and staff of any Service Providers (e.g. bus drivers, venue staff) are fully trained and qualified.
- The students who undertake the program or activities will be adequately supervised.
- The location and/or facilities meet the applicable health and safety standards.
- Any equipment made available by the Service Provider or used in the activity has been inspected and is deemed to be appropriate, safe, and well maintained.
- The location where the activity will take place is appropriate and safe.
- The Service Provider has taken all reasonable steps to ensure that any animal(s) involved in the activity are safe.

The potential hazards that may be associated with this activity/program include, but are by no means an exhaustive list of potential hazards, and therefore are not limited to the following: (if additional space is required, please add a separate sheet)

Bus travel, skiing, walking, walking on ice, subway travel, camping and all dangers associated, hiking, physical games - which may result in broken bones, sprains, cuts, burns, concussion, minor and fatal injuries related to all activities.

RDPSD International Student Program follows the safety guidelines for physical activity in Alberta schools.

C. FIELD TRIP TRANSPORTATION

The following means of transportation will be provided: RDPSD approved busing, subway, train, supervisor vehicle, walking

PARENTS/GUARDIANS: PLEASE COMPLETE THE SECTIONS BELOW.

STUDENT SURNAME: _____ STUDENT FIRST NAME: _____

D. CONSENT TO FIELD TRIP (Please check one)

- ☐ Yes I consent to my child taking part in these activities
- ☐ Yes I consent to my child taking part in these activities with the exception of: _____
- ☐ No, I do not consent to my child taking part in any of these activities.

E. CONSENT TO FIELD TRIP PARTICIPATION

1. I am satisfied that I have been informed of my right to obtain as much information about this program, or activity as I feel necessary, including information beyond that information provided to me by the school or Board to the extent that I require and am not, in any way, relying solely upon information provided by Red Deer Public Schools respecting the nature and extent of the risks and hazards associated with the program or activity.
2. I freely and voluntarily assume the risks and hazards inherent in the nature of the program or activity and understand and acknowledge to the school and the City of Red Deer that my child, as a participant, may suffer personal and potentially serious injury due to an unforeseeable event.
3. My child has been informed that he/she is to abide by the rules and regulations including directions and instructions from the school's administrators, instructors, and supervisors as imposed on students while participating in the program or activities. This shall include his/her participation in the planning and information sessions and meeting of all prerequisites prior to his/her participation in the activity or program.
4. In the event that my child fails to abide by the rules and regulations imposed on the student while participating in the program or activities, disciplinary action may either require that he/she not participate in the program or activity, or that he/she will be put under contract.
5. I acknowledge that it is my responsibility to advise the Board of any medical or health concerns of my child which may affect his/her participation in the stated program or activity.
6. I consent that the Board, through its employees, agents, and officers in the program may secure such medical advice and services as those individuals, in their sole discretion, may deem necessary for my child's health and safety, and that I shall be financially responsible for such advice and services.
7. I understand the Board of Trustees will monitor the level of risk and assess the potential for liability associated with these field trips and reserves the right to cancel a trip at any time. In the event that a field trip is canceled, the School Board will not provide compensation or reimbursement to parents, students or staff for any costs associated with the field trip.
8. Based on my understanding, acknowledgment, and consents as described herein, I agree that my child has my permission to participate in this program and all activity.

Date: _____ Parent Name: _____ Signature: _____

Date: _____ Student Name: _____ Signature: _____
(student to sign if over 18 only)

HEALTH INFORMATION

Student name: _____ Birth Date: _____

Allergies: _____

Medical Conditions: _____

Medical Treatment Restrictions (if any) e.g. blood transfusions: _____

Other Concerns: _____



4747 - 53 Street
Red Deer, Alberta
Canada T4N 2E6

Phone: 403-343-1405
Email: internationalservices@rdpsd.ab.ca
Web: www.rdpd.ab.ca/internationalservices

Red Deer Public Schools International Student Program Refund Policy

Payment Deadlines

Application Fee is due upon application and is non refundable.

Full payment of all fees are due and payable in Canadian dollars by June 15 for semester 1 and by December 15 for semester 2.

We prefer all payments be made through Flywire.

Withdrawals from the program and refunds:

Students must give Red Deer Public Schools a written notice of withdrawal

Withdrawal before the program begins AND before the application deadline, students can choose to defer to a future semester/school year OR receive a full refund (less the \$300 non-refundable Application fee) for any reason.

If a student's visa or study permit is denied, all fees will be refunded with the exception of the \$300 Application Fee. Refund request must include the formal refusal letter from Immigration, Refugees and Citizenship Canada.

Withdrawal from the program after the Application Deadline and before the program begins: 25% of one semester tuition (as well as the \$300 Application fee and the \$600 Homestay Placement Fee) is retained by Red Deer Public Schools.

There will be no refunds after the semester has started. NO EXCEPTIONS.

No refunds will be granted to a student who is dismissed from the program due to a breach of the law, policy, regulation or student participation agreement as determined by the Government of Canada, the police, and Red Deer Public Schools.

Red Deer Public Schools are not liable for losses/expenses that may occur as a result of the district not being able to provide education owing to labour disputes or causes beyond its control.

If students are denied entry to Canada by the Canadian government due to travel bans (or a travel restriction from their own country) prior to the start of the program, this will be treated the same as a visa denial. The students would receive a full refund less the \$300 Application Fee or they can defer to a future semester.

Signature of both Parent(s)/Guardian: _____ Date: _____
_____ Date: _____