



HIGH SCHOOL PROGRAMME IN CANADA

TRAVEL REQUEST – GREEN

OPEN WAIVER – TO BE FILLED OUT ONCE BY PARENTS AT START OF PROGRAMME. WILL APPLY FOR DURATION OF STUDENT’S PROGRAMME.

I/we the parents of _____, understand that by signing this general open waiver, I/we permit my/our child to arrange the following trips **with no further authorization needed**. We understand that my/our child will be responsible for any fees associated with the planned travel.

NOTE:

Any trips that have a travel cost greater than \$200 CAD will be moved to the ORANGE level, and will require Natural Parental Permission.

WITH WHOM	TYPE	WHERE
With the Host family	Day Trip	In Community & Out of Community
	Overnight*	
With the School	Day Trip	
With CISS MLI and/or Local Coordinator	or Overnight	

*Overnight trips with Host Family may include unique trips, or regular visits to a family cottage or relative’s home.

Please sign and send back this page to your agency and/or CISS MLI

Signature Parent 1: _____	Date: _____
Signature Parent 2: _____	Date: _____
Student’s signature: _____	Date: _____

TRAVEL REQUEST – YELLOW

LIMITED WAIVER – TO BE FILLED OUT ONCE BY PARENTS AT START OF PROGRAMME. WILL APPLY FOR DURATION OF STUDENT’S PROGRAMME.

I/We the parents of _____, understand that by signing this general limited waiver, I/we permit my/our child to arrange the following trips **with prior permission from the host family and/or the CISS MLI Custodian or local coordinator (within the timeframe and format stated)**

WITH WHOM	TYPE	WHERE	STUDENT TO REQUEST PERMISSION			
			CISS MLI	HOST FAMILY	HOW	WHEN?
On Own	Day Trip	In Community Only		x	Email or text	Prior to going
With Friends	Day Trip	In Community		x	Email or text	Prior to going
	Day Trip	Out of Community*	x	x	Online TRF	2 working days prior
	Overnight	In Community –SLEEPOVER**	x	x	Online TRF	2 working days prior
With a local club (sport, art etc)	Day Trip	In Community		x	Email or text	Prior to going
	Day Trip	Out of Community	x		Club Permission Form	2 working days prior
	Overnight	In Community ONLY	x		Club Permission Form	2 working days prior

Online TRF (Travel Request Form)- <https://mlihomestay.wufoo.com/forms/pnep9811wana6w>

*Conditions for travel On Own/With Friends, Out of Community	<p>Students MUST adhere to the following travel conditions. Failure to abide will result in this privilege being revoked by CISS MLI</p> <ul style="list-style-type: none"> • Must travel on public transportation that is frequent and reliable • May NOT travel in car driven by person under age of 25, or in a taxi/uber/Lyft etc • Must communicate plan clearly with host family and/or CISS MLI – including where going, with whom <ul style="list-style-type: none"> ○ To include time of departure and time of arrival back home ○ To include full name and phone number of friends who are travelling with them • Must be back at host family home by 20:00 (or receive <u>PRIOR</u> CISS MLI and Host Family permission if event will be later) • Must plan travel well – NOT wait for last bus/train back • May NOT miss school
** Conditions for With Friends, In Community, Sleepover	<p>Requests for a SLEEPOVER must meet the following criteria to be approved. Host Family for the overnight is:</p> <ul style="list-style-type: none"> • An approved CISS MLI family (ie. Friend is another CISS MLI student) • An approved host family from another reputable Homestay Company, and CISS MLI can obtain reassurance that the family has a clean police reference check (ie. Friend is an international student from a different organization) • A local family who has agreed to submit to and has received a clean police reference check. This may take several days/weeks to obtain so initial request must be submitted well in advance to leave time to obtain this (ie. Friend is a local Canadian)

Please sign and send back this page to your agency and/or CISS MLI

Signature Parent 1: _____	Date: _____
Signature Parent 2: _____	Date: _____
Student’s signature: _____	Date: _____

TRAVEL REQUEST FORM REQUIRED - ORANGE

THE FOLLOWING TRAVEL REQUESTS REQUIRE NATURAL PARENTAL PERMISSION FOR EACH REQUEST.

A TRF (Travel Request Form) must be submitted by the student within the appropriate timeframe, and will require Natural Parental Permission, within the appropriate timeframe, to allow the student to travel as per each individual plan.

It is the student's responsibility to monitor the timelines for submitting travel plans, to allow CISS MLI to arrange the required permissions. Last minute travel requests may not be accepted.

WITH WHOM	TYPE	WHERE	STUDENT TO REQUEST PERMISSION			
			CISS MLI	NATURAL PARENTS	HOW	WHEN?
On Own with friends of the Natural Family or Extended Family/Relatives	Day Trip or Overnight	In Community & Out of Community	x	x	Online TRF	10 Working Days Prior
With a local club (sport, art etc)	Overnight	Out of Community	x	x	Online TRF Club Permission Form	
ANY TRAVEL (except On Own or With Friends)	Day Trip* or Overnight	Out of Canada	x	x	Online TRF	

Online TRF (Travel Request Form)- <https://mlihomestay.wufoo.com/forms/pnep9811wana6w>

**For any student living in a city that borders the USA (ie. Windsor, Sault Ste. Marie, Brockville) in which the host family regularly travels to the USA for shopping, entertainment etc, a separate waiver may be arranged to allow for a more open permission to allow cross-border travel by the host family and/or the school.*



HIGH SCHOOL PROGRAMME IN CANADA

TRAVEL NOT PERMITTED - RED

THE FOLLOWING TRAVEL REQUESTS ARE NOT PERMITTED UNDER THE CISS MLI PROGRAMME

WITH WHOM	TYPE	WHERE
On Own	Overnight	In Community – SLEEPOVER with a Host Family who is unknown to CISS MLI, who has not submitted to and/or received a clean police reference check. <i>** For the safety of all participants, students MAY NOT simply choose to stay over a friend's house without prior approval from CISS MLI and/or their host family in a home that has not been vetted and approved.</i>
	Overnight	In Community & Out of Community
	Day Trip	Out of Community
	Overnight	
	Day Trip or Overnight	Out of Canada
With Friends	Overnight	Out of Community
	Day Trip or Overnight	Out of Canada